

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE:::JORHAT

NOTICE INVITING QUOTATION

Dated Jorhat the 17th day of May, 2023

Sealed quotations affixing Court fee Stamp of Rs. 8.25 (Rupees Eight and paise twenty five) only are hereby invited from the intending reputed registered local firms for supplying of different Binding Registers as mentioned in the enclosed list to the office of the Chief Judicial Magistrate, Jorhat **on or before 29-05-2023 till 3.00 PM** for the financial year 2023-2024. **NO QUOTATION WILL BE ENTERTAINED BEYOND THE SCHEDULED DATE AND TIME.**

TERMS AND CONDITIONS.

1.The parties, at the time of submitting quotation, shall have to submit photocopy of registration certificate, trade license, GST registration certificate and PAN card etc. of the firm. The envelope containing the quotation should be superscribed as "QUOTATION FOR DIFFERENT BINDING REGISTERS."

2.The rate should be quoted with GST and without GST and % of GST separately of the articles they intend to quote in the enclosed format.

3.The parties shall have to submit their firms current bank account number preferably SBI.

4.The rate quoted for each item will be final and no hike of price will be considered during the contract period i.e. in the financial year 2023-24.

5.Sample of the items should be submitted, if and when necessary. The articles will be purchased as per requirement and same shall be delivered immediately.

6.The quotation will be open on **29-05-23 at 4-00 PM** by the Purchase Committee /undersigned.

7.The proprietors/representatives of the intending firms may be present at the scheduled date and time of opening of the quotation. Those who does not attend at the time of opening of the quotation shall have no right to any objection, later on, although their quotation also be opened and may be accepted if found suitable.

8.The Chief Judicial Magistrate, Jorhat reserves the right to accept or reject any or quotations in part or full and shall not be bound to accept the lowest price.

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9. In case of violation of terms and conditions of the quotation document or unsatisfactory supply of materials or poor quality, Chief Judicial Magistrate, Jorhat reserved the right to terminate the contract by giving intimation to the supplier.
10. The decision of the Chief Judicial Magistrate, Jorhat in all respect shall be final.
11. No further communication shall be made in this respect except the selecting firm.

Enlosed:- List of Registers= 1 sheet.

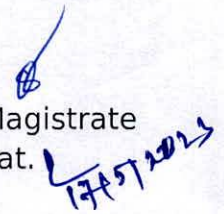
Sd/- V.K.Singh
Chief Judicial Magistrate
Jorhat.

Memo No.JJ ²⁶⁹²⁻⁹⁶ _____/2023,
Copy to:-

Dated Jorhat the ^{17th} ___ May/2023


- ✓ 1. The System Officer, District Judiciary, Jorhat for uploading the above NIT in the District Judiciary website immediately.
2. Notice Board of the office of the Chief Judicial Magistrate, Jorhat.
3. Concerning file.

Chief Judicial Magistrate
Jorhat.


17/5/2023

DESCRIPTION OF THE REGISTERS

Name of Registers	Size of Paper	Volume	Rate without GST	Rate with GST	% of GST
1. Register of application for Copies of document, Form No. (R)(16)	DFC Half	300 Pages			
2. Register of unimportant cases sent by the Police Form No. (R)(II)	DFC Half	300 Pages			
3. Register of Miscellaneous Cases Form No. (R)(2)(III)	DFC Half	300 Pages			
4. Register of Complaint Offences Form No. (R)(2) (1)	DFC Half	300 Pages			
5. Register of Process Issued (Form No. 12)	DFC Half	300 Pages			
6. Register of Process Received (Form No. 13)	DFC Half	300 Pages			
7. Register of Attendance of Witnesses Form No. (R (11))	DFC Half	200 Pages			
8. Trial Register, Form No. (R)(4)	DFC Half	200 Pages			
9. Trial Register of Petty Cases, Form No. 4(6)	DFC Half	200 Pages			
10. Register of Warrant of Imprisonment, Form No. R(7)	DFC Half	300 Pages			
11. Court Fee Register, Form No. R(10)	DFC Half	200 Pages			
12. Judgment Register (As per Assam Police Manual) Form No. R(11)	Croncrse DFC	200 pages			


 Chief Judicial Magistrate
 Jorhat
 17/11/2023